**Needs Assessment – Topic Choice – CLB 4**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check three to four tasks in the themes you want to learn about.

I want to …

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| Canada  | Banking | Law | Family, Friends and Neighbours |
| * Understand facts in a government announcement
* Talk simply about the government in Canada
* Talk about special holidays in Canada
* Read instructions about applying for citizenship
* Get information from a flyer about a local politician
* Write 5 to 8 sentences about a place in Canada
 | * Listen and follow 2 to 5 step instructions in order for a banking activity
* Ask for, accept or decline help in a bank
* Give simple advice for saving money
* Get information from a short bank letter or bank statement
* Get information from a written telephone message
* Write 5 to 8 sentences about personal banking habits
 | * Listen and understand someone asking for help in an emergency situation
* Ask for help in an emergency situation
* Give a simple description about a crime
* Complete a police report
 | * Identify formal and informal styles in greetings and leave takings
* Give 3 to 4 step directions to locate a neighbourhood amenity
* Open, close and respond appropriately to small with neighbours
* Get information from an invitation about a block party
* Write a 3 to 5 sentence personal note to a neighbour
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| Homes | Health and Safety | School | Fun and Travel |
| * Follow 2 to 5 steps directions to fix something in the house
* Describe a room, apartment or house simply
* Talk about what you like and dislike about a place to live
* Get information from rental ads
* Read a maintenance notice
* Use a map to locate a house
* Complete a rental application
* Write a note/email to your landlord about an issue
 | * Follow instructions to take medicine
* Listen to instructions on how to use a fire extinguisher
* Ask about which over the counter medication to use
* Reschedule an appointment
* Get information about flu shots from a short notice
* Read instructions on how to get health insurance
* Share written home remedies to treat a common condition
 | * Listen and understand simple instructions given by teacher
* Ask for repetition and explanation
* Get information from a short school note
* Write a simple note for absence
 | * Identify expressions used to ask for and accept assistance
* Talk about own leisure activities or hobbies
* Tell a story about a personal trip taken in Canada
* Use a map to locate recreation facilities
* Write a short note with details about an upcoming leisure activity
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| Looking for work | On the job | Shopping | Environment and Weather |
| * Listen to instructions about where and when to go for a job interview
* Answer 2 to 3 personal questions at an interview
* Read a job ad and description
* Read instructions on how to complete an application
* Complete an online job application
 | * Warn a co-worker about danger in the workplace
* Ask your boss for a holiday
* Find information in a form, table or schedule
* Read the emergency evacuation rules
* Write an email to your boss about a workplace issue
* Write to ask for extended leave/time off
 | * Listen to a short announcement in a department store
* Listen to a salesman tell you an item is out of stock
* Ask for an appropriate clothing or shoe size
* Talk about dissatisfaction with a product
* Get information from a store flyer
* Use a store map to locate correct department
* Write a complaint email/note/letter to a store’s manager
 | * Listen to the weather on the radio
* Listen and understand instructions to recycle
* Ask about the weather conditions
* Warn a friend about weather conditions
* Get information from short notices about environment or recycling initiative
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